

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
SPECIAL MEETING**

**Tuesday, 7:04 p.m.**

**August 26, 2014**

**MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION  
SPECIAL MEETING HELD August 26, 2014.**

The Licking Heights Board of Education met in Special Session for the purpose of approving financial reports, minutes, personnel and vendor contracts on August 26, 2014 at 7:04 p.m. at Licking Heights High School Auditorium, 4000 Mink Street, Pataskala with Mr. Brian Bagley, President, presiding.

Mr. Bagley asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracie Russ, Mr. Matt Satterwhite and Mr. Richard Wand.

**Pledge to flag**

**Resolution #08-14-186. ADOPTION OF AGENDA**

Mr. Bagley moved and Mr. Satterwhite seconded that the Board of Education adopts the agenda.

**AYES:** Bagley, Satterwhite, Roth, Russ, Wand

The President declared motion carried.

**Resolution #08-14-187. CONSENT AGENDA**

Mr. Bagley moved and Mr. Satterwhite seconded that the Board of Education approve the consent agenda – A and E. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

**A. Approve the following Personnel Actions:**

**1. Resignation(s):**

- A. Dawn Kraynak, Server/Helper, Food Service, effective August 12, 2014.
- B. Kim Cohagen, Payroll, District Office, effective September 5, 2014.
- C. Joshua Hard, Bus Driver, Transportation, effective August 13, 2014.
- D. Hannah Daniels, Transportation Assistant, Transportation, effective August 11, 2014.

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2. Employment, Supplemental, 2014/2015

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Krista Ackerknecht	Building Technology Coordinator	Central	2	10	\$2,671

3. Employment, Home Instruction Tutors, for the 2014/2015 school year to fulfill requirements under IDEA for extended school services at \$25.00 per hour, 5 hours per week, plus mileage at the prevailing IRS rate.

Ann Karas  
Donna Chamberlain  
Jennifer Siddell

- B. Approve the following new teachers for an additional one (1) year of employment experience:

Joy King  
Sean Edwards  
Andrea Bacak

Comment: The above teachers were board approved on June 17, 2014 and since that time we have been able to verify an additional year of employment experience.

- C. Approve the contract with Invo Health Care Associates, Inc. effective July 1, 2014 through June 30, 2015 for school psychology services at the rate of \$65.00/hr., as presented.

- D. Approve the following position(s):

School Crossing Guard (2)

Comment: The School Crossing Guard job description was approved on the August 12, 2014 Board agenda.

- E. Employment, Classified 2014/2015

- Ross Rosenblum, School Crossing Guard, 189 days/currently on a 1 year contract/2 hours/ (level 0) salary of \$12.45 effective August 25, 2014 (New position).
- Ruth Ann Murdoch, School Crossing Guard, 189 days/currently on a 2 year contract/2 hours/ (level 0) salary of \$12.45 effective August 26, 2014 (New position).

**AYES:** Bagley, Satterwhite, Roth, Russ, Wand

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The President declared motion carried.

**Resolution #08-14-188. MINUTES**

Mr. Satterwhite moved and Mrs. Roth seconded that the Board of Education approves:

- a. Minutes of the July 22, 2014 Special Meeting
- b. Minutes of the July 31, 2014 Special Meeting
- c. Minutes of the August 4, 2014 Special Meeting
- d. Minutes of the August 5, 2014 Special Meeting
- e. Minutes of the August 12, 2014 Special Meeting

**AYES:** Satterwhite, Roth, Bagley, Roth, Wand

The President declared motion carried.

**Resolution #08-14-189. FINANCIAL REPORT**

Mrs. Russ moved and Mr. Satterwhite seconded that the Board of Education approves the Treasurer's Financial Report, as presented.

**AYES:** Russ, Satterwhite, Bagley, Roth, Wand

The President declared motion carried.

**Resolution #08-14-190. CERTIFIED PERSONNEL**

Mr. Bagley moved and Mr. Wand seconded that the Board of Education approves the following certified employees:

1. Jennifer Jacobson, Special Education Teacher, LH North, 184 days/1 year contract at a salary of (M - Level 8) \$50,492 effective August 18, 2014 (Replacing Becky Feldman while she is on a Leave of Absence).
2. Jodie Farrell, 2nd Grade Teacher, LH West, 184 days/1 year contract at a salary of (B - Level 0) \$34,683 effective August 18, 2014 (Replacing Mary Kay Helba while she is on a Leave of Absence).
3. Joseph Kapcar, Special Education, LH High, Prorated to 179 days/1 year contract at a prorated salary of (B - Level 5) \$40,257.10 effective August 25, 2014 (Replacing Catherine Means).

**AYES:** Bagley, Wand, Roth, Russ, Satterwhite

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The President declared motion carried.

**Resolution #08-14-191. COTC CONTRACT**

Mr. Wand moved and Mr. Bagley seconded that the Board of Education approves the contract with Central Ohio Technical College for the 2014/2015 school year, as presented.

**AYES:** Wand, Bagley, Roth, Russ, Satterwhite

The President declared motion carried.

**Resolution #08-14-192. FOOD SERVICE VENDORS**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approves the following food service vendors for the 2014/2015 school year.

- |    |                                  |   |
|----|----------------------------------|---|
| A. | Lunchroom and paper<br>Products: | Gordon Food Service, Inc. Grand Rapids, MI. |
| B. | Dairy products                   | United Dairy Inc., Lancaster, OH.           |
| C. | Bakery products                  | Aunt Millie's Bakery, Blacklick, OH.        |

**AYES:** Roth, Wand, Bagley, Russ, Satterwhite

The President declared motion carried.

**Resolution #08-14-193. TIERNEY BROTHERS CONTRACT**

Mr. Bagley moved and Mrs. Roth seconded that the Board of Education approves the purchase of eight (8) smart boards for LH South from Tierney, at a cost not to exceed, \$33,180.38

**AYES:** Bagley, Roth, Russ, Satterwhite, Wand

The President declared motion carried.

**Resolution #08-14-194. RENAISSANCE LEARNING CONTRACT**

Mr. Satterwhite moved and Mrs. Roth seconded that the Board of Education approves the purchase of K-5 math and reading assessments from Renaissance Learning, at a cost not to exceed, \$20,398.85.

Comment: This will be paid with Title I Funds.

**AYES:** Satterwhite, Roth, Bagley, Russ, Wand

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The President declared motion carried.

**DISCUSSION**

The Superintendent updated the Board of Education on the status of the first week of school, board goals/objective, sex offender documentation and new graduation rates.

**Resolution #08-14-195. EXECUTIVE SESSION**

Mr. Bagley moved and Mr. Satterwhite seconded that the Board of Education enters into Executive Session at 8:05 p.m. for the purpose of:

- ☒ The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- ☐ The purchase of property for public purposes or the sale of property at competitive bidding.
- ☐ Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- ☐ Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- ☐ Matters required to be kept confidential by federal law or rules or state statutes.
- ☐ Specialized details of security arrangements.

The Board of Education announced it returned from executive session at 8:39 p.m. with no action taken.

**AYES:** Bagley, Satterwhite, Roth, Russ, Wand

The President declared motion carried.

**Resolution #08-14-196. ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned at 8:40 p.m.

**AYES:** Roth, Bagley, Russ, Satterwhite, Wand

The President declared motion carried.

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PRESIDENT

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TREASURER